

PRI-Academic

Types & Subtypes provide a structure for Pastoral Care records. Types & Subtypes should *inform* record creators about which to choose based on the record they are creating.

Academic Integrity

Author: *Teacher & HOTL*

Target Audience: *HOTL, Coordinators*

Purpose & Description: *To have a record of academic integrity concerns such as: cheating, plagiarising, etc.*

Achievements

Author: *Teacher & HOTL*

Target Audience: *HOTL, Coordinators*

Purpose & Description: *To have a record of academic achievements that can be remembered and celebrated*

Enrichment

Author: *Teacher & Enrichment Coordinator*

Target Audience: *Enrichment Coordinator, SWAN & HOTL*

Purpose & Description: *A record that tracks enrichment activities that students have participated in. This may also be used to capture students involvement in enrichment programs*

Clarification required. This record type conflicts with **PRI-Academic -> Extension**

ESL / EALD

Author: *Teacher*

Target Audience: *SWAN & HOTL*

Purpose & Description: *A place for teachers to create records for students that concern English as a Second Language or Dialect.*

Clarification required. This record type conflicts with **SWAN&SEE STAFF -> EAL/D**

Extension

Author: *Teacher*

Target Audience: *Enrichment Coordinator & HOTL*

Purpose & Description: *A place for teachers to record extension activities*

Clarification required. This record type conflicts with **PRI-Academic -> Enrichment**

Learning Intervention

Author: *Teacher*

Target Audience: *SWAN & HOTL*

Purpose & Description: *A place for teachers to record interventions in student learning. This could be differentiation, or other instances where records may not be created by SWAN staff but might impact future NCCD, IEP, ESP documentation.*

Modified Curriculum

Author: *Teacher*

Target Audience: *SWAN & HOTL*

Purpose & Description: *A place for teachers to record curriculum modification for students.*

Clarification required. Are teachers required to complete these records, or should this be completed in communication with SWAN?

SWAN Support

Author: *Teacher*

Target Audience: *SWAN & HOTL*

Purpose & Description: *A place for teachers to create a record that informs SWAN about a request for a student to be added to SWAN processes (ie. GRIST SWAN Document + SWAN Profile)*

Is this the best mechanism for notifying SWAN Staff about a student needing support.

Should the sub-type be re-labelled as "SWAN Support **Request**"

Teacher Planning

Author: *Teacher*

Target Audience: *SWAN & HOTL*

Purpose & Description: *A place for teachers to record a link to Teacher Planning*

Recommend this sub-type is deleted

This record sub-type is not currently in use with the Primary Teacher Planning processes. Further work needs to be done to provide an updated and integrated planning process. Most likely this will not include or require this sub-type.

Revision #11

Created 3 November 2025 02:39:09 by Guest

Updated 5 November 2025 03:41:33 by choofadmin