SEC-Academic

> Types & Subtypes provide a structure for Pastoral Care records. Types & Subtypes should *inform* record creators about which to choose based on the record they are creating.

Achievement

Author: *Teacher, HOD, YLC, HOTL*

Target Audience: *HOD, YLC, HOTL, Awards Collation*

Purpose & Description: *A record of student academic that could be used to inform end of year Awards*

> Currently this record has not been used to inform academic awards. This may be used in this way in the future.

Assessment Extension

Author: *Teacher, HOD, YLC, HOTL*

Target Audience: *HOD, YLC, HOTL*

Purpose & Description: *A record of assessment extension that can be used to track trends of assessment extensions over time.*

> Historically, extensions on assessments have not been tracked over time, rather they have been isolated to a class teacher, YLC or HOD without data being collected across subjects or semesters.

Concern

Author: *Teacher*

Target Audience: *HOD, YLC, HOTL, SWAN*

Purpose & Description: *A record that reflects a concern that a teacher has raised academically about a student. This might be -*

- *subject ability concerns*
- *learning difficulties*
- *formative or summative downward trends*

Integrity

Author: *Teacher, HOD, YLC, HOTL*

Target Audience: *HOD, YLC, HOTL*

Purpose & Description: *A record that reflects an issue of 'academic integrity' such as: plagiarism, cheating, etc.*

Incomplete Homework

Author: *Teacher*

Target Audience: *HOD, YLC, HOTL*

Purpose & Description: *A record of incomplete homework*

Modified Assessment

Author: *Teacher*

Target Audience: *SWAN, HOTL*

Purpose & Description: *A record of assessment modification. This may be used for NCCD, IEP & ESP documentation.*

> Assessment modification may be required for students that are not captured in SWAN or NCCD. This may however, constitute evidence that can be used for inclusion in these processes, including AARA (ie. historical evidence built over yrs 7-11 to request break times or alternative format external exams).

Teacher Planning

Author: *Teacher*

Target Audience: *SWAN & HOTL*

Purpose & Description: *A place for teachers to record a link to Teacher Planning*

> **Recommend this sub-type is deleted**

Revision #8
Created 3 November 2025 03:05:18 by choofadmin
Updated 7 November 2025 01:43:42 by choofadmin